

## Laboratory Technician I – Mothers' Milk Bank

Position Title: **Laboratory Technician I**

Reports to: **Director of Mothers' Milk Bank**

Department: **Mothers' Milk Bank**

Date: **10/18/2022**

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At Mothers' Milk Bank, a program of Rocky Mountain Children's Health Foundation (RMCHF), we collect, process, and distribute donor human milk to infants in need of its life-saving nutritional benefits. Our laboratory technicians play a crucial role in that process, ensuring that donated milk is handled properly, thoroughly pasteurized, and safely distributed to hospitals and families. This part-time Laboratory Technician I role will join our team of hard-working, process-oriented professionals who make Mothers' Milk Bank's impact in the community possible.

**Work for an organization with heart:** Mothers' Milk Bank is a program of Rocky Mountain Children's Health Foundation, a nonprofit organization focused on supporting children and families. Through our work both directly with families and through medical professionals, we provide much-needed relief and comfort for sick children and infants. Whether it's a newborn in need of donor human milk to thrive, a child with a serious illness looking for the companionship of a furry friend, or a family who needs to buy gas to visit their child in the hospital, we are there for them when and how they need it most.

### Responsibilities:

- › Identifies milk for processing and pooling based on established criteria
- › Performs milk pooling and pasteurization using sterile technique and following good manufacturing practices
- › Collects milk for microbiology cultures
- › Keeps accurate documentation of laboratory processes, adhering to good documentation practices
- › Uses laboratory equipment not limited to freezers and refrigerators, sanitizing dishwashers, glassware, strainers, automatic pipetting equipment, shaking waterbaths, and milk analyzers
- › Dons PPE and follows aseptic technique when gowning
- › Sanitizes work areas and equipment
- › Careful adherence to labeling requirements
- › Works in tandem with other MMB staff members; assists with daily tasks as requested.
- › Cross-training to Shipping and Receiving duties, including intake and dispensation of milk
- › Other duties as assigned.

### What We're Looking For:

- › *Knowledge, Skills, and Ability:*
  - Experience with sterile and/or aseptic techniques required
  - Knowledge of computer software and able to operate office equipment
  - Extremely detail-oriented
- › *Education or Formal Training:*
  - High school degree required; some college preferred

- › *Experience:*
  - Experience working in a pharmaceutical or food processing laboratory preferred

**Working Environment:**

- › Works well in a stressful environment
- › 20 hours/week within Monday to Friday timeframe required

**Physical Activities:**

- › Must be able to stand and move adeptly during course of day.
- › Position requires significant standing and reaching.
- › Must be able to lift up to 50 lbs.
- › Position may require contact with hazardous materials or biohazards.

**Compensation:**

- › Full-time, non-exempt position
- › Starting hourly pay range: \$16-18/hour
- › Comprehensive health, dental, and vision insurance
- › 401K with employer match
- › Additional benefits, including short-term disability, life insurance, and long-term disability and accident insurance
- › Opportunity for an annual bonus

**How to Apply:**

To apply, send your cover letter and resume to Jodye Whitesell, Director of Communications and Culture at [Jodye.whitesell@rmchildren.org](mailto:Jodye.whitesell@rmchildren.org).

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*\*Note: This job description is not intended to be an exhaustive list of all duties, responsibilities, or qualifications associated with the job. Employees are responsible for all aspects of the position.*

*We do not discriminate on the basis of race, color, religion, national origin, sex, age, disability, genetic information, or any other status protected by law or regulation. It is our intention that all qualified applicants are given equal opportunity and that selection decisions be based on job-related factors.*